

APPLICATION FOR RESIDENTIAL BUILDING PERMIT



City of Warren Building Code Department

318 West Third Avenue, Warren, PA 16365

Phone (814) 723-6300 - Fax (814) 723-3242

www.cityofwarrenpa.gov

PLEASE COMPLETE ALL REQUIRED INFORMATION.

(Incomplete applications cannot be processed)

Official Use Only

Permit No. _____

Date Received: _____

Application Date: _____

LOCATION OF PROPOSED WORK OR IMPROVEMENT:

Site Address: _____ Tax Parcel No.: _____

(MUST BE COMPLETED)

Municipality: (Please check appropriate box)

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*City of Warren

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*Conewango Twp

*CITY/COUNTY ZONING APPROVAL REQUIRED

Directions to Site: (If located on a private road or remote location) _____

OWNER: _____ Phone: _____

(Note: The building Permit and Certificate of Occupancy will be issued to the name listed above)

Contact Name: _____ Fax: _____

Mailing Address: _____ Cell: _____

City: _____ State: _____ Zip: _____ Email: _____

APPLICANT: _____ Phone: _____

Mailing Address: _____ Cell: _____

City: _____ State: _____ Zip: _____ Email: _____

PRINCIPAL CONTRACTOR: _____ Phone: _____

Contact Name: _____ Fax: _____

Mailing Address: _____ Cell: _____

City: _____ State: _____ Zip: _____ Email: _____

Home Improvement Contract Registration Number: _____

TYPE OF WORK OR IMPROVEMENT: (Please check all that apply)

- ☐ New Building ☐ Addition ☐ Alteration ☐ Foundation Only ☐ Change of Use ☐ Pool/Hot Tub/Spa
☐ Deck/Porch ☐ Garage/Carport ☐ Storage Building ☐ Demolition ☐ Manufactured/Industrialized Housing

Description of the Proposed Work: _____

SITE PLAN

Show the size and location of all new construction and all existing structures on the site. Show distances from the new construction to the front, side and rear property boundaries. This form may be used in lieu of a formal site plan.

A large grid for site plan drawing, consisting of a 20x20 grid of large squares, each subdivided into a 10x10 grid of smaller squares. Dashed lines mark the boundaries of the large squares.

STREET

PROJECT DATA:

Number of stories above grade: _____ Floor area of **new** construction: _____ sq. ft.

Floor area of **addition**: _____ sq. ft. Floor area of **alteration**: _____ sq. ft.

Is there a **basement**? _____ Total **basement** area: _____ sq. ft.

Existing building area: _____ sq. ft. **Fair market value of construction:** \$ _____

Is the site located within an identified flood hazard area? No ☐ Yes ☐

Will any portion of the flood hazard area be developed? No ☐ Yes ☐ N/A ☐

If either is checked yes, certification that the lowest floor elevation is at or above the design 100-year flood elevation as required in the National Flood Insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978, Section 60.3)

Is a site plan attached, showing the size and location of the new construction and existing structures on the site and the structure's distance from the property line?

Yes ☐ No ☐

Are construction plans and/or specifications attached, illustrating elevations, floor plans, electrical, plumbing, mechanical layouts, energy code compliance data, design loads and calculations, window and door schedule, typical cross sections, typical footer and foundation details, etc.? A lack of drawings will deem the application incomplete.

Yes ☐ No ☐

Applicant's Certification:

As the owner or authorized agent of the project for which this application is filed, I certify that:

1. The estimated construction cost and all other information provided as part of this application for a building permit is correct.
2. The building or structure described in this application will not be occupied until all known code violations are corrected and a Certificate of Occupancy has been received from the City of Warren BCO.
3. This project will be constructed in accordance with the approved drawings and specifications (including any required non-design changes and the Uniform Construction Code standards as specified in 34 PA Code Chapters.
4. Any changes to the approved documents will be filed with the City of Warren Building Code Department.
5. If the licensed architect or engineer in responsible charge of this construction should change, written notice of change will be provided to the City of Warren Building Code Department.
6. No error or omission in either the drawing and specification or application, whether approved or not, shall permit or relieve me from constructing the work in any manner other than provided for in 34 PA Code Chapter 401-405 and misrepresentation of facts or statements may be cause for permit revocation by the Building Code Official.
7. I certify that the Building Code Official or authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such a permit.



Signature of Owner or Authorized Agent

Date

Notice To Taxpayers: Under the provisions of Ordinance No. 1409, you may be entitled to a property tax exemption on your contemplated alteration or new construction. An application for exemption may be secured from the Code Enforcement Officer and Must be filed with the City of Warren at the time a building or alteration permit is secured.

Revised 07/13//2020



WORKERS' COMPENSATION INSURANCE COVERAGE INFORMATION FORM

A. Instructions (Please read carefully and complete all required information)

Is the building permit APPLICANT a contractor within the meaning of the PA Workers' Compensation Law?

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Yes

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No

If the answer is "yes", complete Sections B and C below as appropriate.

ALL applicants must complete Applicant Information section below.

B. Insurance Information

Name of Contractor: _____

Federal or State Employer Identification No.: _____

Name of Workers' Compensation Insurer: _____

Policy No.: _____ Expiration Date: _____ **Copy of certificate required**

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Contractor is a State approved self-insurer for workers' compensation.

Copy of certificate required

C. Affidavit of Exemption

Complete Section C if the applicant is a contractor claiming exemption from providing workers' compensation insurance.

The undersigned hereby swears or affirms that he/she is not required to provide workers' compensation insurance under the provisions of Pennsylvania Workers' Compensation Law for one of the following reasons, as indicated below:

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Contractor with no employees. Contractor is prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance.

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Contractor with employees who claim a religious exemption under Section 304.2 of the Workers' Compensation Law. All employees of contractor are exempt from workers' compensation insurance provided that copies of their Certification of Religious Exception (LIBC-14C) forms for EACH EMPLOYEE that will be performing work at the project site, are submitted with this application.

The undersigned hereby swears or affirms that he/she has understands and will comply with the following:

- The applicant is not permitted to employ any individual to perform work on this project pursuant to the permit in violation of the Workers' Compensation Law.
- Violation of the Workers' Compensation Law or the terms of this permit will subject the applicant to a stop work order and other fines and penalties provided by the law.

Applicant Information (Person covered by this form)

Name - Please print clearly

Street Address

City, State, Zip

Signature

**This form must be notarized
when claiming an exemption**

Subscribed and sworn before me this

____ day of _____, 20____

Signature of Notary Public

My Commission Expires: _____

Additional copies of this form are available upon request